

**JEFFERSON COUNTY BOARD
COMMITTEE MINUTES**

March 28, 2012

Administration & Rules Committee

8:30 a.m.

1. Call to Order

Meeting was called to order by Supervisor Molinaro at 8:30 a.m.

2. Roll Call

Administration and Rules Committee Members

Members present: James Braughler, Jim Mode, Greg David, Paul Babcock and John Molinaro.

Others Present: Gary Petre – County Administrator; Connie Freeberg – Paralegal, Confidential; Tammie Jaeger – Administrative Assistant – Confidential.

3. Certification of compliance with Open Meeting Law Requirements

Gary Petre certified compliance with the open meeting law.

4. Review of Agenda

No changes were made

5. Public Comment

None

6. Approval of February 29, 2012 Administration & Rules Committee meeting minutes

Motion made by Supervisor Mode; Second by Supervisor David to approve the February 29, 2012 Administration & Rules Committee meeting minutes as printed. (Ayes-All) Motion carried.

7. Approval of March 13, 2012 County Board minutes

Motion by Supervisor David; Second by Supervisor Braughler to approve the March 13, 2012 County Board as corrected. (Ayes-All) Motion carried.

8. Communications

- Email and brochure from Greg David regarding “A Revolution of the Middle... and the Pursuit of Happiness” book study circle. Greg will present this idea to the County Board at their May meeting.

9. Discussion and possible action on resolutions, letters or reports from other governmental agencies

None

10. County Administrator’s monthly report

Gary Petre reviewed his monthly report and addressed questions from the Committee.

11. County Administrator’s Office 2011 annual report

Gary Petre went over his annual report. This report will be presented to the County Board at their April meeting.

12. Discussion and possible action on meeting dates

Next meeting will be held on April 25, 2012 at 8:30 a.m.

13. Tentative Future Agenda Items and Meeting Dates

- Approval of March 28, 2012 Administration & Rules Committee meeting
- Correction and Approval of April 17, 2012 County Board meeting minutes
- Discussion and possible action on resolutions, letters or reports from other governmental agencies
- County Administrator’s monthly report
- Jefferson County website design presentation by MIS staff
- Discussion and possible action on Public Works Committee

- Discussion and possible action on implementing ideas related to the County's governing Assessment Survey Report
- Set committee meeting calendar dates and times
- Status report from Corporation Counsel on codification project
- Youth Government Day briefing

14. Adjourn

Motion made by Supervisor Mode; Second by Supervisor David to adjourn at 8:59 a.m. (Ayes-All) Motion carried.

Future Meeting Dates

Wednesday, April 25, 2012 at 8:30 a.m.